MSGR Privacy Fence Installation - SOW
Scope of Work

PROJECT DESCRIPTION
The U.S. Embassy Djibouti requires contractor work to install the fencing around MGSR building. Currently, there is no fence installed around the building. The goal of the privacy fence is to have a privacy for Marines officers.

INSTALLATION
1. Prior to install of fence, a temporary fence, preferably made of plywood will be put up to ensure children cannot get into the space without supervision.
2. Re-finish foundation.
3. Level grass, str turf area next to fence
4. Repave area as necessary and cover with new tile, or sand, or concrete.
5. Install new fence

MATERIALS AND SPECIFICATIONS
Contractor to supply all materials required to complete the Scope of Work. Any substitutions to recommended materials must meet equal specifications and quality and must be approved by FM prior to use.

MATERIALS
Refer to reference drawings
1. Fence
2. Metal shall be rust-resistant aluminum or stainless steel
3. Painted or anodized black

EXECUTION
1. Schedule the Work in advance to coordinate work schedules.
2. Locate and clearly mark all subsurface utilities in the area of excavation.
3. Conduct activities to minimize interference with, and to protect the existing surfaces of, adjacent structures and utilities.
4. Provide, erect, and maintain temporary barriers and security devices.
5. Conduct operations with minimum interference to public or private thoroughfares.
6. Do not close or obstruct drive areas or sidewalks without permits.
7. Prevent movement or settlement of adjacent structures.
8. Provide bracing and shoring.
9. Remove and dispose of abandoned conduit or piping within excavated areas and plug ends.
10. Identify disconnection locations.
11. Observe soil around and beneath removed conduit/piping for impacts, documenting observations.
12. Perform installation of the fence in a manner that will minimize dust, noise, and other
nuisance and maintain the compound for disposal of material clean and free of debris.
13. Perform the Work with consideration for facility personnel and the public.
14. Always maintain barriers between work areas and adjacent facilities with necessary signs,
lights, bracing and guards for the protection of all facility personnel, the public, and
existing facilities.
15. Excavate the ground for 1 meter depth and 83 meters length.
16. Install the fence step by step with the same elevation and level.
17. Pour concrete only on the support base of the post.
18. Compact, grade, place topsoil and seed, pave or straturf to restore areas to original
condition.

DELIVERABLES AND REQUIREMENTS
1. The contractor will provide a design submittal and cost estimate within 10 business days
after the site visit.
2. After contract award, the contractor will send a detailed schedule of work and materials
within 5 business days.
3. The contractor will ensure all materials and tools are on site prior to the start of the project.

PROJECT SCHEDULE
1. Work hours will be from 8:00am to 4:00pm, Sunday through Thursday. The work inside
the compound will vary depending on events/holidays occurring in the embassy.
2. Contractor will provide 24-hour service call out within 4 hours of initial call for emergency
repairs.
3. Contractor will provide estimated project schedule and completion date.

PROPOSAL
1. Contractor will provide all labor, materials, tools, and equipment to perform a complete
job.
2. Contractor will provide detailed drawings of proposed work prior to award of contract.
3. Contractor will provide number of workers to perform work in proposal.
4. Contractor will provide schedule for each phase of work in proposal, which will include
number of working days from start to completion.
5. Contractor will provide written proof of health insurance of all onsite contractor employees
working.

QUALITY CONTROL
1. Contractor will provide an onsite supervisor/foreman to direct contractor personnel.
MSGR Privacy Fence Installation - SOW
Scope of Work

2. A Site supervisor will ensure the material or equipment is not damaged prior to or during maintenance that standard industry practices as defined in the International Building Code, are followed at all times.
3. Contractor will ensure all products used during performance of the contract are used and/or installed according to manufacturer instructions and recommendations. Any variance from this practice must be approved in advance by the FM or CO in writing.
4. A final inspection will be held with the Facility Manager and the site supervisor to inspect for quality of the finished work.
5. Contractor will remove all trash from site associated with work daily.
6. Contractor will warrantee all work and materials for one year after acceptance of completion.

SAFETY

1. Site supervisor will ensure that all equipment used during the project is in safe operating condition. All personnel on the job site will be given the appropriate safety equipment. The Consulate reserves the right to stop the work if any unsafe conditions are found.
2. Contractor will provide all safety equipment, Personal Protective Equipment, and procedures for required work and will self-enforce use of the same.
3. Contractor will provide all electrical equipment such as drills, saws and extension cords required for complete job and they all must be properly grounded and be free from any defect in the insulation.
4. Contractor will provide all ladders and scaffolds, which must be in good condition and used in a proper manner. Wooden or bamboo ladders are not approved.
5. Prior to ending operations on any working day or at any time the Contractor is not on site, the Contractor shall secure all areas of work by erecting temporary safety fencing in accordance with Section OSHA regulation.
6. Contractor shall provide all Personal Protective Equipment for the workers as per the requirement of the site. Work will be stopped in case the proper protection equipment is not found with the workers and the lapse of time shall be at the Contractor’s expense.
7. Contractor will not leave the work site in an unsafe condition or any other condition that might cause injury to personnel, damage to existing work, plants, or equipment.
8. Contractor will use all safety gadgets e.g., hard hats, cotton, plastic gloves and goggles as required on site to avoid the accident.
9. Any equipment or work considered dangerous shall be immediately discontinued.
10. Contractor shall provide a comprehensive safety plan when bidding for construction project Scope of Work that will be reviewed by the POSHO and/or APOSHO.
11. The Contractor shall attend a safety briefing with the POSHO and/or APOSHO to review the contractor’s safety plan before mobilizing to execute the project.
12. The Contractor shall follow the BARRICADING AND FENCING, FALL PROTECTION, HAZARDOUS, HAND AND POWER TOOL SAFETY, SCAFFOLDING, EXCAVATION, NOISE, TRENCH safety regulations when applicable.

SECURITY
1. A list of all personnel working on the project along with Identification numbers must be submitted to the COR no later than 5 working days prior to the beginning of actual work.
2. While on the embassy compound, all personnel must be escorted at all times. Any personnel found unescorted will be removed from the project immediately.
3. Job site personnel will be issued a visitors’ badge by the Security staff and this badge must be worn at all times.
4. Follow U.S Consulate Contractor working rules and escorting rules.

*** END of SOW ***

SITE VISIT

A site visit will be conducted on 08/23/2022 at 09H00am at US Embassy Djibouti in Haramous and all interested contractors are invited to contact before 08/22/2022 the procurement department by mail at djiboutiprocurement@state.gov and CC kayadse@state.gov to provide the names of the attendees(2 persons max by company). Then all the prospectors will have till 08/25/2022 to submit any questions missed during site visit through kayadse@state.gov.

Final submission date will on COB Thursday, 09/01/2022.

The acquisition of the material has been advertised under PR10689083 and available on US Embassy Websites.
APPENDIX A

Figure 1: New Fence installation

Figure 2: Dimensions of the Fence
Figure 3: Lateral View of the fence

Figure 4: Concrete pouring details
### Mission Djibouti 2022 Holiday List

<table>
<thead>
<tr>
<th>Observed Date</th>
<th>Holiday Date (if different)</th>
<th>Holiday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunday, January 2</td>
<td>Saturday, January 1</td>
<td>New Year’s Day</td>
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<tr>
<td>Sunday, January 16</td>
<td>Monday, January 17</td>
<td>Birthday of Martin Luther King, Jr.</td>
</tr>
<tr>
<td>Sunday, February 20</td>
<td>Monday, February 21</td>
<td>Presidents’ Day</td>
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<tr>
<td>Monday, February 28</td>
<td></td>
<td>Al-Isra-Al-Miraj</td>
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<tr>
<td>Tuesday, May 3</td>
<td></td>
<td>Aid-Al-Fitr</td>
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<tr>
<td>Wednesday, May 4</td>
<td></td>
<td>Memorial Day</td>
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<tr>
<td>Sunday, May 20</td>
<td>Monday, May 30</td>
<td></td>
</tr>
<tr>
<td>Sunday, June 19</td>
<td>Monday, June 20</td>
<td>Juneteenth National Independence Day</td>
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<tr>
<td>Monday, June 27</td>
<td></td>
<td>Djiboutian Independence Day (2 days)</td>
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<tr>
<td>Tuesday, June 28</td>
<td></td>
<td>U.S. Independence Day</td>
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<tr>
<td>Monday, July 4</td>
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<td>Youm Arafat</td>
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<tr>
<td>Friday, July 8</td>
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<tr>
<td>Sunday, July 10</td>
<td></td>
<td>Aid-Al-Adha (2 days)</td>
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<tr>
<td>Monday, July 11</td>
<td></td>
<td>Islamic New Year’s Day</td>
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<td>Saturday, July 30</td>
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<td>Sunday, September 4</td>
<td>Monday, September 5</td>
<td>Labor Day</td>
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<td>Sunday, October 9</td>
<td>Monday, October 10</td>
<td>Columbus Day</td>
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<tr>
<td>Friday, October 7</td>
<td></td>
<td>Prophet Mohamed’s Birthday</td>
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<td>Thursday, November 10</td>
<td>Friday, November 11</td>
<td>Veterans Day</td>
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<td>Thursday, November 24</td>
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<td>Thanksgiving Day</td>
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<tr>
<td>Sunday, December 25</td>
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<td>Christmas Day</td>
</tr>
<tr>
<td>Sunday, January 1</td>
<td></td>
<td>New Year’s Day</td>
</tr>
</tbody>
</table>

*lunar holidays are subject to change (to be announced by the Government of Djibouti). Les jours fériés lunaires sont sujets à changement (annoncé par le gouvernement de Djibouti).*

*p U.S. holidays normally celebrated on a Monday are observed on Sunday. Les jours fériés américains célébrés un lundi sont observés un dimanche.*
Figure 5: Embassy Holidays